

# Licensing Act 2003 Premises Licence



Environmental Health & Trading Standards  
Licensing Unit  
Hub 2, 3rd Floor  
PO Box 64529  
London, SE1P 5LX

**Premises licence number**

845207

## Part 1 - Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
The CLF Art Cafe Unit A1, A2, & A3, AG1, Basement A The Bussey Building Copeland Park 133 Copeland Road	
Ordnance survey map reference (if applicable): 176313534475	
<b>Post town</b> London	<b>Post code</b> SE15 3SN
<b>Telephone number</b>	

<b>Where the licence is time limited the dates</b>
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<b>Licensable activities authorised by the licence</b>
Plays - Indoors Films - Indoors Live Music - Indoors Recorded Music - Indoors Performance of Dance - Indoors Entertainment Similar to live/recorded music - Indoors Late Night Refreshment - Indoors Sale by retail of alcohol to be consumed on premises

<b>The opening hours of the premises</b>
For any non standard timings see <b>Annex 2</b>
Monday            09:00 - 23:00
Tuesday          09:00 - 23:00
Wednesday      09:00 - 23:00
Thursday        09:00 - 02:30
Friday            09:00 - 06:00
Saturday         09:00 - 06:00
Sunday            09:00 - 23:00

<b>Where the licence authorises supplies of alcohol whether these are on and/ or off supplies</b>
Sale by retail of alcohol to be consumed on premises

**The times the licence authorises the carrying out of licensable activities**

For any non standard timings see Annex 2 of the full premises licence

**Plays - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Films - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Live Music - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Recorded Music - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Performance of Dance - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Entertainment Similar to live/recorded music - Indoors**

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

**Late Night Refreshment - Indoors**

Thursday 23:00 - 02:30  
Friday 23:00 - 06:00  
Saturday 23:00 - 06:00

**Sale by retail of alcohol to be consumed on premises**

Monday 09:00 - 23:00  
Tuesday 09:00 - 23:00  
Wednesday 09:00 - 23:00  
Thursday 09:00 - 02:30  
Friday 09:00 - 06:00  
Saturday 09:00 - 06:00  
Sunday 09:00 - 23:00

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Michael Smith

[Redacted]

Saija Marjaana Kamarainen

[Redacted]

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Saija Kamarainen

[Redacted]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence No.: [Redacted]

Authority: [Redacted]

Licence Issue date 15/08/2014

Anti-Social Behaviour, Noise Nuisance &  
Licensing Manager  
Hub 2, 3rd Floor  
PO Box 64529  
London, SE1P 5LX  
020 7525 5748  
[licensing@southwark.gov.uk](mailto:licensing@southwark.gov.uk)

## **Annex 1 - Mandatory conditions**

**100** No supply of alcohol may be made under the Premises Licence -

- a. At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
- b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

**101** Every supply of alcohol under the Premises Licence must be made, or authorised by, a person who holds a Personal Licence.

**102** The admission of children to films given under this licence must be restricted in accordance with the recommendations of the British Board of Film Classification or of the licensing authority itself.

**485** (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require, encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional poster or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner; and

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

**487** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

**488** (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either

(a) a holographic mark; or

(b) an ultraviolet feature.

**489** The responsible person shall ensure that -

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) Beer or cider: 1/2 pint;

(ii) Gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) Still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available,

**491** 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purpose of the condition set out in paragraph (1):

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula  $P = D + (D \times V)$ , where-

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence:

(ii) the designated premises supervisor (if any) in respect of such a licence; or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(iv) "relevant person" means, in relation to premises in respect of which there is in force a club premises

certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(v) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax;

(2) the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 - Conditions consistent with the operating Schedule**

**4AA** The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

**4AB** All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

**4AC** Age check or 'Challenge 25' signage shall be displayed at entrances to the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

**4AI** A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

**112** This licence allows for the premises to remain open for non standard timings as stated on the days below. During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

**113** This licence allows for the premises to remain open for the sale or supply of alcohol for non standard timings as stated below on the following days: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

**114** This licence allows for the premises to extend the following licensable activities for non standard timings as stated below on the following days: Plays, films, live music, recorded music, performance of dance, facilities for making music and facilities for dancing: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

**115** This licence allows for the premises for the provision of late night refreshment for non standard timings stated below on the following days: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

**156** All SIA Staff are required to record their details, including SIA Badge number, in a booking on/off register.

**162** A security search of the premises is conducted prior to opening to the public and a record kept of who conducted the search.

**288** That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing an image of every person who enters the premises.

**289** That all CCTV footage shall be kept for a period of thirty one (31) days and shall, upon request, be made immediately available to Officers of the Police and the Council.



**290** That SIA registered door supervisor, one of whom shall be a female, shall be employed at all times after 22.00hrs until the terminal hour. This requirement is restricted to days when the premises licence permits operation past 23.00hrs i.e. Friday/Saturday/Sunday and any days for non standard timings. SIA door supervisors shall be provided with hand held metal detection units in order to ensure that searches are carried out in respect of all admissions to the premises, whether members of the public or performers and their assistants and mechanical counting devices to ensure that the maximum accommodation limit of the premises is not exceeded..

**298** That signs shall be displayed in the entrance foyer to the premises that state 'Drugs Free Zone' and 'No Search No Entry, Management reserve the right to refuse entry'.

**302** That all matters relating to drugs shall be in accordance with the Metropolitan Police Best Practice Guide on the handling of drugs in pubs and clubs

**303** That you shall require any regular and external promoters hiring the premises to complete the 'Venue Hire Agreement' provided by Southwark Council and, once completed, you shall ensure that a copy of the agreement is provided to the Police and Licensing Unit a minimum of fourteen days prior to the date of hire.

**307** That the maximum number of persons that may be accommodated within the licensed area at any one time shall not exceed 1050, comprising of 100 on the basement , 350 on the ground floor bar and 300 each on the first and second floor area of the premises

**311** That suitable notices shall be displayed and announcements made requesting people to leave the premises in . quiet and orderly manner so as not to disturb local residents.

**313** Ground Floor Front [ SW ]Court Yard

- No amplified music or speech be permitted to be performed on or broadcast on to ground floor courtyard
- No artificial lighting other than that to facilitate the safe passage of patrons to, from and on the courtyard
- The courtyard be closed to patrons by 02.00 each day, but thereafter may be used as smoking area but no drinks to be taken out on the courtyard after this time.

**336** That a Personal Licence holder is on the premises and on duty at all times that intoxicating liquor is supplied.

**340** That the Premises Licence holder and/or Designated Premises Supervisor join and support a local Pub Watch Scheme should there be one in existence for the area in which the premises is located.

**341** First Floor

- a) that all north facing windows are maintained shut during performance of any music based or backed entertainment.
- b) that the area is equipped with adequate and sound insulated means of extract ventilation and replacement air.
- c) that amplification systems and instruments requiring amplification used in connection with regulated entertainment or performances brought on to this location be connected through the sound limiter circuit.

**342** Second Floor

- a) That all north facing windows are maintained shut during performance of any music based or backed

entertainment.

b) That the areas are equipped with adequate and sound insulated means of extract ventilation and replacement air.

c) that all amplification systems and instruments requiring amplification used in connection with regulated entertainment or performances brought on to second floor locations be connected through a sound limiter circuit.

d) That no music be played in the theatre lounge / café in the south -west corner.

**343** The premises shall enforce a no re-admissions policy after 23.00hrs on weekends and during late night events.

**344** A Refusal book shall be introduced and details of all refusals recorded.

**345** That the 3rd floor premises be used only for Theatre and Similar use with fixed/fitted seating and not for any other purpose.

**346** The promotion, staging or exhibition of works that will cause offence or incite violence shall be avoided.

**347** The display, staging or exhibition of sexually explicit material in any form shall be prohibited.

**348** Access to the premises shall be restricted to persons under 18 (unless accompanied by an adult). All persons under the age of 18 shall be denied access after 22:00hrs.

**349** That only plastic containers and toughened glass shall be used for the serving of beverages after 22.00 during the staging of late night events only.

**350** A drugs and weapons box shall be provided at the entrance to the premises.

**351** That the opening times of the premises shall be displayed at the entrance to the premises.

**352** No open containers of alcohol or any other drink shall be taken outside of the premises.

**353** The premises shall only use the private courtyard and alleyway as a designated smokers area.

**354** A dispersal policy shall be implemented to encourage customers to leave smoothly, quickly, quietly and orderly.

**355** Access shall be denied and no counterfeit products such as alcohol, tobacco, DVDs, CDs will be supplied or sold at the venue.

**356** An incident log shall be kept at the premises detailing any problems relating to crime and disorder at the premises.

**357** That the necessary fire signage shall be clearly displayed and kept in good condition.

**358** That secondary emergency lighting units, independent from the mains supply shall be provided to THE FIRE EXIT ROUTES AND FIRE EXIT DOORS. The illumination provided by each unit shall be sufficient to enable members of the public to make their way out of the premises in safety at any one time.

**359** Monthly health, safety and fire prevention meetings shall be hosted with tenants from relevant businesses located in CIP house.

**360** Sound limiters shall be fitted and set to appropriate levels on all levels to ensure all music is kept to an acceptable and legal level.

**361** The premises shall use the corridor which connects to the private courtyard for the queuing of customers arriving at the venue to avoid noise disturbance to the surrounding area. The corridor shall also be used to ensure the smooth dispersal of customers leaving the premises.

**362** First aid kits shall be provided at the premises and all staff shall be trained in basic first aid.

**363** A premises greeting/security station shall be set up at the private courtyard entrance so as avoiding queuing, admission, security issues.

**364** All rubbish shall be stored on site at the rear of the venue in the Copeland Road Industrial Park car park. Post operation clean ups and bin collections shall only take place between 08.00hrs and 20.00hrs.

**365** The front of the premises shall be kept clean and free of rubbish at all times.

**366** The perimeter of the premises shall be regularly checked to ensure that the premises is not creating public nuisance.

**367** That a minimum of 1 staff member shall be present per 50 children during the staging of children specific events.

**368** Irresponsible drinks promotions shall be avoided at the premises.

**369** There shall be the provision of fire precaution and alarms, training of staff to implement significant findings of risk assessment.

**370** All child specific films or animation screenings shall be seating only.

**371** That a policy shall be developed, implemented and continually evolved for keeping children safe from harm. All staff shall be trained to ensure that they are able to implement the policy.

**372** An accessible complaints system shall be put into place to ensure children are able to report any forms of inappropriate or violent behaviour towards them. This shall include a system to report any issues or concerns relating to the welfare of children to the local police, education authority and/or social services.

**373** That the applicant shall have a permanent sound limitation devices fitted to the sound amplification systems in the basement, first floor, second floor and third floor.

**376** That should there be any change to the equipment involved in the broadcast or limiting of sound from licensed entertainment in any of the spaces where licensed entertainment is permitted, the sound limiter/s shall be re-set, using a qualified sound engineer, to ensure that any music, speech or song from licensed entertainment is not audible in nearby residential premises or will cause a public nuisance in the vicinity of the premises.

**377** That all speakers for the broadcast of sound shall be isolated from the structure of the premises by anti-vibration mountings or mats.

**378** That any additional amplification equipment imported on to the premises by third parties shall be connected to and use the sound limited circuit. No additional front-of-house amplification shall be imported onto the premises at any time.

**379** That live music performers may bring backline amplification onto the premises subject to the following limitations Guitar amplifiers: no more than one speaker cabinet per performer, containing no more than two speakers of up to 12" diameter. Bass and keyboard amplifiers: no more than one speaker cabinet per

performer, containing no more than one speaker of diameter 15", or, no more than two speakers of diameter 12", or, no more than 4 speakers of diameter up to 10".

**381** That patrons shall not be permitted to take drinks into the smoking area or anywhere outside the premises after 02.00hrs

**382** That external waste handling, collections, deliveries (including performers equipment) and the cleaning of external areas shall only occur between the hours of 08.00hrs and 20.00hrs.

**383** Suitable and sufficient health and safety risk assessments are carried out and include dealing with violence and aggression in the premises. The risk assessment submitted is Fire Risk assessments only and not a Health and Safety risk assessment.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 - Plans - Attached**

Licence No. 845207

Plan No. N/A

Plan Date 01.11.2013